# Windows 7: AOD List and Topic Description

### Introduction

Welcome to the Windows 7 operating system with JAWS Audio on Demand (or AOD) broadcasts. The AODs lay the groundwork for your smooth transition into the Windows 7 operating system using JAWS.

You may review the AODs in any order, but we have numbered the productions for each key topic so that they follow a logical order. For example, we highly recommend that you first listen to [Windows 7 (#1): Introduction to Windows 7](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012081603404989&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes), before listening to the remaining AODs in this series.

We provide a brief description of each AOD in this document, along with links for both the audio (AOD) files and a text version of each AOD script.

Remember that you can use the following Windows Media Player keystrokes when listening to the AODs:

* Play/Pause toggle = **Control + P**
* Fast Forward toggle = **Control + Shift + F**
* Fast Speed = **Control + Shift + G**
* Normal Speed = **Control + Shift + N**
* Slow Speed = **Control + Shift + S**

### AOD Links and Descriptions

#### Windows 7 (#1): Introduction to Windows 7

[**Windows 7 (#1)(AOD): Introduction to Windows 7**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012081603404989&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#1)(Text): Introduction to Windows 7**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%201%20-%20Introduction%20-%20Text%20Version.docx)

This AOD provides an introduction to the Windows 7 operating system along with a brief discussion of the key features of the interface, including: the Desktop; the Start Menu (including pinning, a new feature of the Windows 7 interface associated with both the Start Menu and the Taskbar); the Taskbar, the Notification Area, which JAWS may still refer to as the System Tray; Gadgets; Windows Explorer/Computer; and Jump Lists (another new feature of the Windows 7 interface associated with both the Start Menu and the Taskbar).

#### Windows 7 (#2): Logon & Restart

[**Windows 7 (#2)(AOD): Logon & Restart**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072710505374&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#2)(Text): Logon & Restart**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%202%20-%20%20Logon%20%20Restart%20-%20Text%20Version.docx)

This AOD provides instructions for logging on to your SSA workstation with Windows 7, locking and unlocking your workstation, and shutting down your workstation.

#### Windows 7 (#3): Start Menu

[**Windows 7 (#3)(AOD): Start Menu**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072711195267&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#3)(Text): Start Menu**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%203%20-%20%20Start%20Menu%20-%20Text%20Version.docx)

This AOD describes the Windows 7 Start Menu and includes navigation techniques and tips for utilizing Search and pinning.

#### Windows 7 (#4): Taskbar

[**Windows 7 (#4)(AOD): Taskbar**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072711341931&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#4)(Text): Taskbar**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%204%20-%20Taskbar%20-Text%20Version.docx)

This AOD provides information on using the Windows 7 Taskbar with JAWS and includes discussions on how to move to the Taskbar, keyboard navigation, pinning and unpinning applications to the Taskbar, and opening or switching to pinned applications.

#### Windows 7 (#5): Jump Lists

[**Windows 7 (#5)(AOD): Jump Lists**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072701073981&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#5)(Text): Jump Lists**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%205%20Jump%20Lists%20-%20Text%20Version.docx)

This AOD discusses Jump Lists, a new feature of the Windows 7 interface associated with both the Start Menu and the Taskbar. Jump Lists are lists of recent items, such as files and folders, organized by the program you used to open them. You can also pin items to a Jump List so that you can quickly get to items you use every day.

#### Windows 7 (#6): Windows Explorer Configuration and Screen Study

[**Windows 7 (#6)(AOD): Windows Explorer Configuration and Screen Study**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072701264884&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#6)(Text): Windows Explorer Configuration and Screen Study**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%206%20-%20Windows%20Explorer%20Configuration%20and%20Screen%20Study%20-%20Text%20Version.docx)

This AOD discusses the configuration of Windows Explorer, or Computer, for use with JAWS. In addition, it provides a screen study of Windows Explorer.

#### Windows 7 (#7): Windows Explorer Navigation

[**Windows 7 (#7)(AOD): Windows Explorer Navigation**](http://learning.ba.ssa.gov/OL/vod/VODstart.asp?VOD=00000012072701442382&LS=S2A6ab5&Mode=5&SEC=False&CAT=IT&Region=0&WMP=yes)

[**Windows 7 (#7)(Text): Windows Explorer Navigation**](http://sharepoint.ssa.gov/DCHR/OL/EWD/VICurriculum/Commercial%20Applications%20-%20Microsoft%20Applications/Windows%207%20-%207%20-%20Windows%20Explorer%20Navigation%20-%20Text%20Version.docx)

This AOD provides keyboard navigation techniques and tips for using the key features of Windows Explorer: the ListView pane, Header Bar, Address Bar (including the Search feature), Menu Bar, Explorer Toolbar, and TreeView Pane.